

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING SEPTEMBER 16, 2019**

The Wrightstown Township Board of Supervisors met on Monday, September 16, 2019 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Joseph Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of August 19, 2019 and Board of Supervisors Work Session meeting minutes of September 9, 2019 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following September 16, 2019 payments were approved unanimously:

General Fund bills	\$48,132.79
MR Sewer Fund bills	3,772.24
JCE Sewer Fund bills	4,521.13
Open Space Fund bills	1,532.81
Highway Capital Reserve Fund bill	1,040.30
TOTAL	\$59,007.27

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the September 19, 2019 Escrow bills list for \$13,668.13 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (9/5/19)	\$20,000.00
---------------------------------------	-------------

ANNOUNCEMENTS:

- A. There were no announcements.
- B. Manager Pantano added "Computer Replacements" to the Manager's Report on the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Chief Hearn reported there were 336 total calls for service, 52 traffic citations and 1 DUI arrest for August. He also announced that the Newtown Township Police Department will host "Coffee with a Cop" at the Corner Bakery Café on Thursday, October 3 from 8:30 to 10:00 A.M. There will also be another "Coffee with a Cop" at the Wrightstown Farmers Market on Saturday, October 5 from 9:00 to Noon. In addition, the annual "Drug Take Back" event will be held at the Newtown Township Administrative Building on Saturday, October 26 from 10:00 A.M. to 2:00 P.M.

LITTLE FREE LIBRARY:

Girl Scout Aubrey Williams Silver Award Project. Girl Scout Aubrey Williams announced that she has completed and registered the Little Free Library that she constructed outside of the Wrightstown Township Building. Since the library is now registered, it will show on the online Little Free Library map. In addition, as the tenant of the library, it will be her responsibility to ensure the library is stocked.

SOLICITOR'S REPORT:

There was none.

ENGINEER'S REPORT:

The Board accepted the Engineer's report for July.

SUPERVISORS' COMMENTS:

There were none.

TAX COLLECTION COMMITTEE (TCC) REPORT:

Chair Pogonowski recently attended the quarterly meeting of the TCC as a representative for Wrightstown Township. He reviewed the report from Keystone Collections noting that they have been very successful in collecting delinquent taxes in the County. In addition, the committee is currently considering a change to its bylaws which would allow the tax collector to debit the account for their commission prior to sending the revenues to the township. Chair Pogonowski also stated that the Buck County Association of Township Officials is attempting to gain support from surrounding counties in requesting that the State Legislature allow relief from the Sterling Act. The Sterling Act currently requires residents who work in Philadelphia to pay wage taxes to Philadelphia and none to their local township.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the August report. There were 27 permits issued, 13 permit inspections (2 failed inspections) and a total of \$16,170.50 in fees collected.
- B. Public Works Department.** Chair Pogonowski reviewed the August report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the August report. There were 22 calls for service, 73 man-hours for responses, 68 man-hours for training and 898 man-hours for work detail, for a total of 1,039 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the July report.
- E. Park and Recreation Board Minutes.** The Board accepted the Park and Recreation Board meeting minutes of August 20. Vice Chair Magne reported the Park and Recreation Board is planning the annual Harvest Festival for October 19. In addition, the Board is in the process of developing a community night for residents of Wrightstown to be held once a month at Wrightstown Elementary School.

MANAGER'S REPORT:

- A. PennDOT Five-Year Winter Service Agreement, Resolution #2019-12.** Manager Pantano reviewed PennDOT's Five-Year Winter Service Agreement that runs to 2024. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to adopt Resolution #2019-12 authorizing Manager Pantano to apply for and sign the Five-Year Winter Service Agreement.

B. Traffic Light Application, Swamp Road and Second Street Pike, Resolution #2019-13.

Manager Pantano reviewed the application for the replacement of the traffic light located at Swamp Road and Second Street Pike. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to adopt Resolution #2019-13 authorizing Manager Pantano to apply for a traffic light permit and to sign a maintenance agreement with PennDOT.

C. Computer Replacements. Manager Pantano reviewed the replacement of two office computers and a computer for Public Works. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to authorize the purchase of computer equipment not exceeding \$3,500.00.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:17 P.M.

Respectfully submitted,

Joseph F. Pantano
Township Manager